



Job Description

Title: Youth and Young Adult Faith Formation Minister
Hours: Full-time position
Reports to: Director of Faith Formation

General Description

- Manages comprehensive programming for the youth and young adults of St Patrick's to nurture spiritual growth and discipleship.

Essential Job Functions

- Provides leadership of all youth and young adult faith formation program development, planning, and coordination
- Leads and facilitates faith-sharing groups and participation at conferences, special events, and service opportunities.
- Manages implementation and communication of faith strengthening experiences, special events, and evangelization efforts; provides supportive resources for youth and young adults.
- Recruits and develops missionary disciple leaders; oversees and coordinates volunteer-led programming.
- Encourages and fosters participation and engagement in youth and young adult programs in the parish and local community.
- Evangelizes to active parishioners, inactive Catholics and all searchers and seekers of Jesus Christ
- Serves as a role model and mentor in sharing the joy of the faith to youth and young adults.
- Assists the Director of Faith Formation in the assessment of needs, setting of priorities, goals, and objectives, and the implementation of plans of action related to adult and youth faith formation.
- Works collaboratively with the Faith Formation team to create a comprehensive and robust calendar of faith formation activities targeted at various ages and stages of spiritual maturity.
- Performs other duties as assigned to support the Director of Faith Formation and overall mission of the parish.

Primary Responsibilities

- Provides Faith Formation and Ministry opportunities for 6th – 12th graders including but not limited to:
 - Collaborate to recruit, equip and minister to youth volunteers for VBS.
 - Collaborate in planning and executing VBS as an active member of the VBS core team.
 - Collaborate in the planning and executing Totus Tuus, or similar ministerial offerings, as an active member of the core team.
 - Collaborate in the planning and execution of the middle school Faith Formation Wednesday night Program as an active member of the Middle School Faith Formation Team
 - Provide oversight and support to leaders of the various youth ministry groups, including, but not limited to SPYRL, URLVD, FIAT, Rosary and Runza, Discipleship groups.
 - Intentionally build relationships with adults desiring to minister to youth, while equipping, mentoring, and supporting them
 - Organize discipleship program.
 - Collaborate in Service discipleship.
 - Coordinate summer missional and leadership opportunities.
 - Coordinate and execute Worlds of Fun and other “relational outreach events.”
 - Coordinate and execute mission trips.
 - Our team is collaborative, and each member is expected to assist team members when needed, i.e. youth and adult retreats, special events, parish mission, sacraments.

St. Patrick's Catholic Church

Job Description: Faith Formation Minister

- Provides Faith Formation and Ministry opportunities for the young adults of the parish, including but not limited to
 - Collaborate with Adult Faith Formation minister in baptism and marriage prep classes.
 - Identify, equip, and support volunteers to lead young adult bible studies and small groups.

Knowledge, Skills, and Abilities

- Practicing Catholic with deep knowledge of the Catholic faith, liturgy, sacraments, and teachings of the Church
- Familiar with ways that individuals can grow in faith and equip them to spread the Gospel.
- Hands on minister who also builds and empowers volunteers.
- Sensitive to others, approachable; ability to maintain confidentiality.
- Self-starter with the ability to handle multiple, competing priorities, highly adaptable.
- Ability to nurture and form relationships quickly with adults and children.
- Commitment to personal spiritual growth
- Passion for helping children, youth, and adults know the love of Christ.
- Excellent oral and written communication skills, effective listener
- Comfortable speaking one on one and with groups
- Outstanding organizational skills, attentive to details
- Exceptional interpersonal skills, ability to work collaboratively.
- Proficient with MS Office Suite, competent working with technology.
- Safe Environment Training certification. Must be obtained within 30 days of hire.
- Able to work weekends and evenings, as needed.

Education and Experience

- Undergraduate degree in related field required, degree in Theology, Philosophy, Pastoral Ministry or Religious Education strongly desirable.
- Three to five years of related experience, implementing and leading ministries required.
- Formal children or adult ministry education or training preferred.