



Women of St. Patrick's Executive Board

Meeting Minutes

April 25, 2018

8am – 9:15am

Boland hall

Attendance: Erin Albers, Emily Wageman, Jen Maher, Jen Bober, Nicole Vosson, Kerry Brown, Stacy DeMuth, Amanda Pfeifer, Tiffany Gray, Mandy Busch

Welcome New Officers! Opening Prayer from Emily.

- I. **“Spring Cleaning of the Heart and Soul” Event Review:** Amanda provided a review of the event last Sunday. We had 138 in attendance, approximately half were members of St. Patrick's(47) and half were non-members (45). Expenses were budgeted at \$3000.00 and actual expenses are \$3044.76 to date. Total income was \$1145.00. Several suggestions were made including:
  - a. Consider moving date to February next year, as nice weather may have impacted attendance. We also discussed moving to a time following mass.
  - b. Consider asking for a training session from St. Pat's IT so that we know how to access and run the technical aspects.
  - c. Make sure the topic is advertised as accurately as possible. Francie C. is providing feedback to Sharon that the talk did not fully reflect the advertised event.
  - d. It was difficult to coordinate needs as the parish scheduler position is not filled. There was not much to do about this, but the planning team wanted us to be aware.
  
- II. **Leader's Retreat:** Most leaders have responded to the survey monkey for availability and topic ideas. Many of the new executive board leaders are not available that day and are an integral part of the experience. Mandy will contact both the Holy Family Shrine and Fr. Tom to look at alternative dates in the Fall (August 18<sup>th</sup> or September 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>). A tentative agenda for the leader's retreat in the fall was reviewed and will be adjusted based on orientation topics covered. In the interim, we would like to get new leaders and exec members oriented, and Emily offered to host a leader orientation at her home in June or July. Possible dates and times will be sent to the entire board and exec team via doodle. **Please submit your top 10 “What new leaders need to know” ideas to Mandy and we will create an agenda for orientation.**

One topic requested by leaders was “how to engage your circle/circle best practices.” Mandy will research engagement ideas. Amanda suggested we create a one page document with ideas to engage your circle. We also discussed creating a “resource” page which could

house videos/best practice information. We need to discuss this further at a future meeting.

III. **Membership Drive:** The membership drive was held in conjunction with the Spring Cleaning event. Nicole reported that total membership is 368 women so far! We had 71 paid memberships at the end of the day Sunday. We will advertise that dues must be paid by May 31<sup>st</sup>. A drawing was held for those who had paid their fees already and winners were announced:

- a. Ann Rasmussen: \$100 gift card to Bella Vita and dinner w/ Fr. Tom
- b. Keristiena Dodge: Dooney and Burke clutch purse

Pink membership drive envelopes will be created and left in church pews. Emily is checking on dates; hopefully last two weekends in May. Women can sign up, pay their dues, and submit via the offertory baskets. We will not host another membership event this year. We discussed the need to have a presence at Back to School Night, RF Parents events, etc. and at any event hosted by WoSP. Kerry and Tiffany can coordinate this as we plan events for the next year.

Amanda has received feedback that some circles would like to receive personal invitations to the events we host. Kerry and Erin know of someone who may be able to talk to our group about generational communication styles. They will reach out and report back.

IV. **Circle Updates:** Emily reported that the sewing circle would like to transition to a prayer shawl circle but would like to be independent of WoSP so that we can address any issues. Emily will contact them just to ask for feedback about why they would like to be independent and to offer to connect them to the Human Needs team.

We also received an email from Jessica Suing that she has joined the crafting circle but has not received contact from anyone. Amanda will contact her about possibly leading as the current leader has not responded to communication in several months. Nicole will forward the roster for that group to Amanda.

We will also consider transitioning the St. Teresa circle monthly coffee to become a WoSP event and will check on room availability. We will brainstorm ways to attract women to this fellowship event, by featuring a circle each month, having a speaker come, etc.

V. **Transition of Exec Board positions:** Emily asked that current exec board members contact their successors and schedule a time to review the responsibilities of their positions. New exec members officially assume their new roles July 1.

The new executive team will check room availability and schedule next year's Executive Board meetings and monthly Board meetings. These will be in the evenings and we are looking at the 1<sup>st</sup> (Exec team) and 3<sup>rd</sup> (Full board) Wednesdays of the month to hold the meetings. Emily will confirm and schedule.

Closing Prayer

Next Meeting: To Be Determined. Emily will schedule and communicate.

Submitted by: Mandy Busch, Secretary