

St. Patrick's Religious Formation Program Registration and Volunteer Sign-up

September 4, 2019 through May 6, 2019

Registration Date _____ Date RF Office Received _____ Family Last Name _____

Father's Full Name _____ Religion _____

Mother's Full Name _____ Maiden Name _____ Religion _____

Street Address _____ City _____ Zip _____

Home Phone # _____ Mother's Work # _____ Mother's Cell # _____

Father's Work # _____ Father's Cell # _____

Family email address or email address you would like RF Family Bulletin and emails sent to: _____

If parents are separated, household child (ren) reside(s) in. Mother's home _____ Father's home _____

Emergency Contact Name: _____ Emergency Contact Phone Number: _____

Relationship to Child (ren) _____ Name of Elementary and /or Middle School Children in Family Attend _____

Permission to Share Family Information: Please indicate yes, or no, allowing us permission to share your families name and address with the Vocations Office and Catholic High Schools in the area **Yes** ___ **No** ___ Please indicate yes or no as to whether or not we can publish your child(ren's) names and photos in the Douglas County Post Gazette, or Catholic Voice. **Yes** ___ **No** ___ May we publish your child(ren's) picture (no names) on the parish website? **Yes** ___ **No** ___

Please provide us with the names of your children you are enrolling in the Religious Formation Program. Please include the grade level, 1st through Confirmation, they will be entering in fall of 2019 and include the session time you would like for your child to attend RF Classes on Wednesday beginning in fall of 2019: 4:00 to 5:15 pm (K thru 5th) or 5:45 to 7:00 pm (K thru 5th) or 7:30 to 8:45 pm (6th thru Confirmation.)

Child's Full Name	Gender M or F	Session Time	Grade in Sept 2018	Date of Birth	Place of Baptism	Place of 1st Reconciliation	Place of 1st Eucharist
_____	M or F	_____	_____	_____	_____	_____	_____
_____	M or F	_____	_____	_____	_____	_____	_____
_____	M or F	_____	_____	_____	_____	_____	_____
_____	M or F	_____	_____	_____	_____	_____	_____

For Families with children preparing to celebrate Sacraments during the 2019-2020 year.
 As parents, we agree to support our child and partner with the parish community in the faith formation of our child(ren). We agree to participate in all parish related faith formation requirements to assist our child(ren) with sacrament preparation. A copy of all of the dates that apply to sacrament preparation and celebrations will be available late summer. If your child was not baptized at St. Patrick's, a copy of the baptismal certificate must accompany this registration.

Parent Signature: _____ **Date:** _____

Health Concerns: So that we can better assist your child and all of the children in the Summer Faith Formation Program, please list any health concerns or special needs, including ADD and ADHD your child (ren) has. Please include any accommodations that may need to be made while attending classes, as well as any medications to be distributed.

Child's Name	Health Concerns/Special Needs/Accommodations
_____	_____
_____	_____
_____	_____

For your registration to be complete, each family is asked to commit to volunteer in **at least one area** of our faith formation programs and/or parish. Please indicate the area(s) where you plan to assist our faith formation programs on page two. There is also an area included on page 2 where you can indicate the areas of the parish you are currently involved. Faith formation volunteer job descriptions are included on pages three and four of this registration packet. Ways to share your time and talent in the parish community are included on page five of this registration packet. Information regarding registration fees and material fees for Sacrament prep is included on page two. **All registration fees and material fees for sacrament prep must be included with the summer registration.**

MARK ONE OR MORE AREAS WHERE YOU ARE PLANING TO SHARE YOUR GIFTS AND TALENTS WITH OUR PARISH FAITH FORMATION PROGRAMS. Note: Hospitality in parish life is key and we are grateful for those of you who volunteer to bring refreshments. For those who volunteer to help with hospitality, we need you to volunteer in at least one other area of the parish or Religious Formation Program. We are asking all parents to become engaged in the life of the parish.

Religious Formation Catechist (Indicate grade level preference with an alternate choice.)
 Session Time _____ Grade Level _____ Alternate choice _____

Religious Formation Assistant Catechist (Indicate grade level preference with an alternate choice.)
 Session Time _____ Grade Level _____ Alternate choice _____

Substitute Catechist-Session(s) available: Wednesday 4:00 p.m. _____ 5:45 p.m. _____ 7:30 p.m. _____

Parking Lot Coordinator _____ **Parking Lot Assistant** 4:00 pm _____ 5:45 pm _____ 7:30 pm _____ **Summer Faith** _____

Daycare Volunteer (Include Session Time) _____ **Office Volunteer (Include Session Time)** _____

Liturgy of the Word for Children **Word Leader** _____ **Music Leader** _____ **Shepherd** _____ **No Preference** _____

I am available for the **5:00 p.m.** Saturday Liturgy _____ **9:30 a.m.** Liturgy _____ **11:00 a.m.** Liturgy _____

Quilt Volunteer Cut Fabric with Rotary Cutter (Experienced Rotary Cutters Only!) _____ Bag & Label Squares _____

Sew Quilts _____ Write on Squares _____ Assist children and parents with painting symbols onto quilt squares _____

Assist at 1st Reconciliation and 1st Eucharist Parent/Child Retreats _____ **Assist at 1st Eucharist Liturgy/ Practice** _____

Discipleship Mentor _____ **Assist at Confirmation Retreats & Liturgies/Practices** _____

Assist with Vacation Bible School: **Bible Story Teller** _____ **Crafts** _____ **Games** _____ **Snacks** _____ **Skits** _____ **Daycare** _____

Refreshments _____ **Receptions/Parish Events** _____ **Assist with Religious Formation Special Projects** _____

List all areas of the parish, other than Religious Formation that you and your family are currently involved in:

For areas of the parish you are interested in becoming involved in, please complete the parish time and talent section on page five of this registration packet.

RELIGIOUS FORMATION PROGRAM FEES

Fees: Registration fees for children enrolled in the Religious Formation Program are **\$120.00** per child. (Family maximum of \$325.00) All children preparing to celebrate 1st Reconciliation and 1st Eucharist will be charged a materials fee of \$40.00. Students in the 8th grade and above preparing to celebrate the sacrament of Confirmation in the spring of 2020 will be charged a materials fee of \$65.00. Students who are entering the 7th formation grade level in the fall of 2019 will be charged a \$20.00 retreat fee. Material fees for sacrament prep and retreat fees apply to all children in the parish. Parishioners currently registered in the parish and/or have children currently enrolled in the RF Program will be assessed a late fee of \$50.00 per family for registrations received after May 24, 2019.

RF OFFICE USE ONLY

Family Registered in Parish? Yes _____ No _____ Total Due for Registration Fees _____

Materials Fee (1st Reconciliation/1st Eucharist) _____ 7th Grade Material Fees _____

Retreat Materials & Gown Fees (Confirmation 8th and above) _____ Total Amount Due _____

Amount Paid _____ Date Payment Received _____ Check # _____ Cash _____

Comment: _____

2019-2020 Religious Formation Volunteer Opportunities

“Your talent is God’s gift to you; what you do with it is your gift to God.”

Religious Formation Program Catechist (Wednesday) Prepare lesson plans according to grade level curriculum, incorporating prayer, worship, service and community into lessons plans. Foster students to grow in their faith, recognizing faith is a gift. Attend scheduled in-services. Comply with the Archdiocesan Safe Environment Policy. Catechists with children enrolled in the nine-month Religious Formation Program are eligible to receive a volunteer credit of 100% of the registration fees. Material fees for sacrament prep and retreat fees apply to all children in the parish.

Religious Formation Program Assistant Catechist (Wednesday) Assist classroom catechist and students with activities and discipline during class. The assistant catechist may choose to plan and develop a portion of the weekly lesson. In the event of the absence of the catechist, the assistant may take over the class. (Unless previously agreed upon, the catechist should prepare lesson plans for the assistant catechist.) Attend in-services. Comply with the Archdiocesan Safe Environment Policy. Assistant catechists with children enrolled in the nine-month Religious Formation Program are eligible to receive a credit of 50% of the registration fees. Material fees for sacrament prep and retreat fees apply to all children in the parish.

Substitute Catechist (Wednesday) In the event of absence due to illness or travel, will fill in for the regular Religious Formation Program catechist. It is anticipated that the classroom catechist will have lesson plans available for the class session. Substitute catechists must comply with Archdiocesan Safe Environment Policy.

Parking Lot Coordinator (Wednesday or Summer Program Days) The parking lot coordinator will work with Religious Formation Program office volunteers and Religious Formation Program parents to coordinate a safe drop-off and pick-up zone before and after classes. The coordinator will schedule volunteers making sure there are a sufficient number of volunteers to provide a smooth flow of traffic during the Summer Faith Formation Program and/or all three Religious Formation Program sessions. Coordinator will report any unsafe conditions to the Director of Religious Formation and attendance at two to three Safety Committee meetings per year by the Parking Lot Coordinator is a plus. The coordinator must comply with the Archdiocesan Safe Environment Policy.

Parking Lot Assistant (Wednesday or Summer Program Days) Adult volunteers will assist the program to maintain a smooth flow of traffic in the parking lot before and after either Religious Formation Program or Summer Faith Formation Program classes. Parking lot assistants must comply with the Archdiocesan Safe Environment Policy.

Daycare (Wednesday) Provide daycare for children of catechists and assistant catechists volunteering in the nine-month Religious Formation Program. Daycare volunteers must comply with the Archdiocesan Safe Environment Policy. Daycare volunteers with children enrolled in the nine-month Religious Formation Program are eligible to receive a volunteer credit of 50% of the registration fees. Volunteers must agree to be available 100% of the time to receive a credit. Material fees for sacrament prep and retreat fees apply to all children in the parish.

Office Help/Hall Monitors (Wednesday or Summer Program): Provide general office help and monitor foot traffic in hallways and restrooms before and during classes. Assist with monitoring the flow of traffic in the parking lot after classes. Office volunteers must comply with the Archdiocesan Safe Environment Policy. Office volunteers with children enrolled in the **nine-month Religious Formation Program** are eligible to receive a credit of 50% of the registration fee for their children if they agree to assist with monitoring the parking lot and be present each week to assist with program needs in the office. Material fees for sacrament prep and retreat fees apply to all children in the parish.

Discipleship Mentor-The Discipleship Mentor will team up with another adult mentor to coordinate a total of six hours of service experiences for our Confirmation candidates. Mentors will determine the length of time each service experience will be. (i.e. two hours, three hours, four hours, six hours.) Once a mentor has coordinated a service experience with the agency and determined the number of candidates they are able to involve, they will develop a SIGN-UP GENIUS site to include all of the details. The sign-up site will be used by all mentors with separate links for each project coordinated. Mentors will coordinate Field Trip Permission Forms and provide direction and support to the candidates who accompany them. Discipleship Mentors need to attend a training session, typically scheduled in the spring. All Discipleship Mentors must comply with the Archdiocesan Safe Environment Policy. Discipleship Mentors with children enrolled in the nine-month Religious Formation Program are eligible to receive a credit of 50% of the registration fees. Material fees for sacrament prep and retreat fees apply to all children in the parish.

Liturgy of the Word for Children Leader Adult volunteers lead the celebration of the word by proclaiming the readings and leading the discussion that follows the Gospel. One adult volunteer will lead the music. (CD available.) In addition, we have two shepherds who are responsible for dealing with any discipline issues and are responsible for identifying the gift bearers. All Liturgy of the Word for Children ministers must comply with the Archdiocesan Safe Environment Policy. Being a leader for Liturgy of the Word for Children becomes part of an adults' Sunday Mass obligation. LWC is offered at the 5:00 p.m. Saturday Liturgy and at both the 9:30 a.m. and 11:00 a.m. Sunday Liturgies.

Quilt Volunteer Assist the quilt committee with the quilt project by using a rotary cutter to cut squares or fabric strips, writing on quilts, sewing quilts, or assisting children with painting squares.

Retreat Volunteer Assist at retreats for 1st Eucharist, 1st Reconciliation and Confirmation with set-up, tear-down, greeting families and serving refreshments. So that parents are able to spend time sharing faith one-on-one with their child, NO 2nd grade parents please.

1st Eucharist Volunteer Assist with lining children up prior to Mass, leading them in prayer, placing 1st Eucharist quilts on pews and greeting families as they enter Church. So that parents are able to spend time sharing faith one-on-one with their child, NO 2nd grade parents please.

Confirmation Volunteer Assist with lining candidates and their sponsors up prior to Mass, as well as ushering during the Liturgy.

Vacation Bible School Volunteer Volunteers will assist the Director of Religious Formation with the planning and implementation of the Vacation Bible School Program. Duties may include; Bible Story Teller, craft/game/skit or snack coordinator, daycare volunteer, or office volunteer during VBS. Vacation Bible School Program volunteers must comply with the Archdiocesan Safe Environment Policy.

Refreshments Provide cookies or snacks for catechist in-services, retreats, parent/child meetings and special events four to six times per year. **Please note, if you mark this option, we are asking that you mark an additional area of the Religious Formation Program or parish community that will actively engage you in the life of our parish.**

Server Serve at luncheons and dinners such as Confirmation, catechist luncheons, volunteer appreciation dinner, St. Patrick's Celebrations, Poverty Meal, Ice Cream Social and other events hosted by the Office of Religious Formation.

Religious Formation Program Special Project Volunteer Assist the Religious Formation Program on an as needed basis with special projects as they come up. These special projects may include assisting with behind the scene preparations for retreats and sacrament celebrations, as well as preparing other program materials.

Parish Event Volunteer Volunteer to assist with special events in the parish, including SPIRIT, parish festival, St. Pat's Celebration, golf-outing or work at fish fry's to name a few. This can be a one time commitment where you choose to help decorate for the SPIRIT dinner/auction, or assist the evening of the auction. There are also opportunities to serve on the planning committees for these events. Your name will be provided to the appropriate parish staff member, or committee chairs, if you express an interest in this area.

Time

Spending Time With God in Prayer

Prayer is the beginning of stewardship. Only when we spend time with God in prayer are we spiritually prepared to offer ourselves in service to others.

- Celebrate the Eucharist each weekend
- Read & Pray with Scripture
- Pray for an end to abortion
- Pray the Rosary
- Offer prayer at meals
- Regularly receive the Sacrament of Reconciliation

Talent

Using My Talents in Parish Ministries

Please read about the ministries listed below in our parish Resource Guide. When you sign up for a new ministry, the leader will call to explain how to get involved.

Faith Formation

- Alpha
- Marriage Enrichment Groups
- Pro-Life Committee
- Religious Formation (RF) Committee
- RCIA (Rite of Christian Initiation of Adults)
- RCIA Parish Companions
- RCIA Team
- SPY- Adult Volunteer or Teen Participant
- Sunshine Group
- That Man Is You!
- Tuesday Adult Education Class
- Vacation Bible School Volunteer

Leadership

- Cemetery Board
- Finance Committee
- Maintenance Committee
- Parish Pastoral Council
- Religious Formation Committee
- Safety Committee
- School Board
- Technology Committee
- Youth Ministry Adult Advisory Team
- Youth Ministry Teen Core Team

Liturgy, Music, Prayer

- Altar Server
- Church Décor/ Environment
- Extraordinary Minister of Holy Communion
- Greeters
- Lector/Commentary
- Liturgy of the Word for Children Leader
- Ministry of Caring
- Music Ministry (Instrumental)
- Music Ministry (Vocal)
- Prayer Chain
- Sacristan
- Usher

Outreach, Service, Social

- Athletic Committee
- Baking/Cooking
- COPE (Christian Outreach Program of Elkhorn)
- Events -Social or Fundraising
- Fall Festival
- Funeral Luncheon Food Committee
- Golf League
- Golf Tournament
- Grounds/Yard Work
- Heavenly Helpers
- High School Mission Trip
- Knights of Columbus
- Men's Club
- Meals Ministry

- Parish Office Volunteer
- RF Volunteer Opportunities
- Sewing/Quilting
- S.P.I.R.I.T. – Dinner/Auction
- St. Vincent de Paul Society
- Welcome Desk Volunteer
- Women of St. Patrick's
- Youth Summer Camps/Trips

Name _____

Address _____

City _____ State _____ Zip _____

Phone (important) _____

Email (important) _____